



Vendor Application

Vendor Marketplace at Falls Memorial Fest | Saturday, May 26, 2018 | 11:00–5:00pm

Get Your Vendor Application In! Be a part of Falls Memorial Fest held Downtown Menomonee Falls. The entire Fest will run from 11:00 am to 10:00 pm and will include a Vendor Marketplace, Car Show, Kidfest, the Lucky Ducky Derby race down the river, live entertainment, food and beer stations, and the Operation Finally Home 5K run starting at 9:00 am.

Vendor space is available to artists, collectors, crafters, non-profit fundraisers, home-party reps (one per company). No rummage is to be sold.

Vendors may apply for a booth for the Vendor Marketplace by filling out this application and returning to the BID office. Mail or hand-in submissions will be accepted. **The 2018 fee is \$50.00. The 2018 fee to Downtown BID members and Associate BID members is \$25.00.** Make checks out to Village Centre with "Falls Memorial Fest" in the subject line.

Vendor Booth Information

There is no electrical service available. Vendors must provide a table and chair(s). Tablecloths are requested. Spaces will be approximately a 10' x 10' space on Main Street from Appleton Avenue to Mill Street. Vendors will receive a phone call prior to the event as to where your space will be located and directions to access. You will need to be confirmed and receive a booth number to participate.

Set up must be completed no later than 10:30 am and must stay in place until 5:00 pm. No early takedowns. If you wish you may stay longer, but then you must carry your items out. (No cars are allowed on Main Street after the 5:00 take down time). Fest will run rain or shine. No use of stakes is allowed anywhere – weights only.

Application Deadline is: May 11, 2018

PLEASE PRINT

Name Phone

Address City State Zip

Email Address What will you be marketing?

Mail to: Menomonee Falls Village Centre, N88 W16712 Appleton Ave., PO Box 1001, Menomonee Falls, WI 53052

I release the Village of Menomonee Falls, the Menomonee Falls BID and all its agents and representatives including the Village of Menomonee Falls from any liability whatsoever for loss, damage, theft or defacement of any property displayed or used in connection with my display at the Falls Memorial Fest 2018, nor will I be a party to any legal action against the Menomonee Falls BID District and all its agents and representatives including the Village of Menomonee Falls.

Signature Date

Contact Barb Watters at (262) 251-8797 or vcmenfalls@wi.rr.com with questions.